

INTERNATIONALLY QUALIFIED PEDORTHIST CERTIFICATION APPLICATION FORM



Version 1
September 2023

This application form is for internationally qualified Pedorthists seeking certification in Australia as a Certified Pedorthist Custom Maker (CPedCM Au).

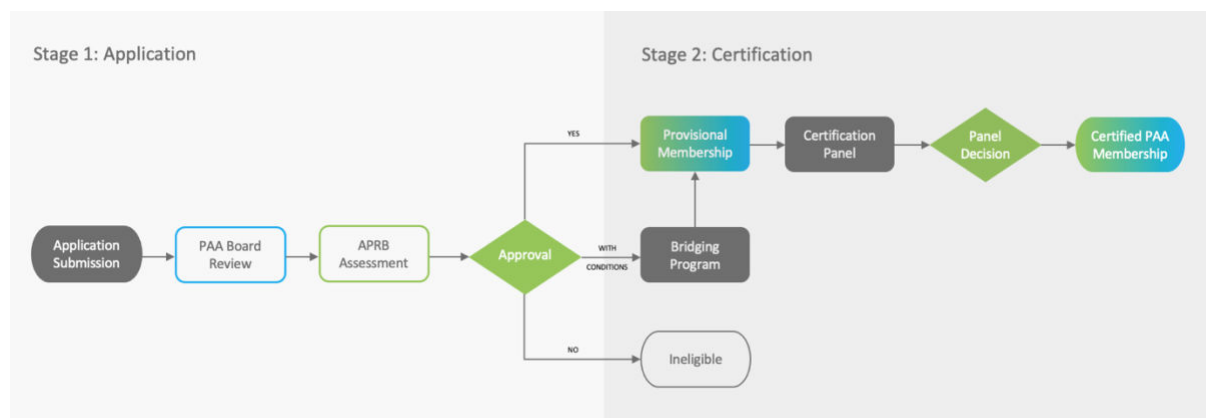
It is important that you refer to the [PAA Certification Pathway for Internationally Qualified Pedorthists](#) when completing the form.

Before applying for certification, please ensure you have taken the necessary steps regarding your visa and documents. PAA cannot assess your application without the requested information and documentation.

What you will need to complete this form:

- Proof of your eligibility to work in Australia
- Evidence of relevant educational qualifications and professional memberships
- Proof of identity
- Evidence of English proficiency
- Curriculum Vitae (CV)
- Statement addressing Australian pedorthic competency standards
- Australian National Police Check
- Two professional referees
- Application fee (to be paid at submission)

Membership and Certification Process



Application Form

Please answer all questions on the application form.
See our [International Pathway Checklist](#) for what to include.

1. Personal Information

Title: Please select **Family Name:**

Given Names:

Previous names (if applicable):

 **If you have ever been formally known by another name, or you are providing documents in another name, you must attach proof of your name change.**

Preferred Pronoun: Please select

Date of Birth:

Contact Phone Number/s:

Email:

Street address:

Town / City:

State / Province:

Country:

Postcode / Zipcode:

Place of birth:

Country of birth:

Town / City:

State / Province:

Language/s spoken fluently other than English (optional):

 **You must provide proof of your identity with this application.**

Please attach a certified copy of a foreign passport (an EU card is not acceptable).
If your passport is in a language other than English, please include an official English translation of your passport.

2. Eligibility

i) Are you eligible to work in Australia?

Yes No

 Please attach a certified copy of your Australian work visa when you submit this form.

3. Education and Training

i) Do you hold a pedorthic or pedorthic-equivalent qualification?

Yes No

ii) What are the details of your qualification?


Title of qualification:

Name of institution:

Country:

Start date:

Completion date:

 Please upload a certified copy of your qualification certificate and transcript of results when you submit this form.

iii) Do you hold, or have you ever held, a registration or licence in the country where your qualification was awarded?

Yes No

If YES, what type of registration do you hold or have held?

Registration type:

Has your registration ever been suspended or cancelled?

Yes No

If YES, why was your registration suspended or cancelled?

- iv) Please list additional education and training, starting with your most recent course of study.

 Please upload certified copies of certificates when you submit this form.

Course	Course Provider / Institution	Duration	Start date	End date

4. Employment History and Work Experience

i) Are you currently employed in Australia?

Yes No

If YES, please provide details of your current role:

Employer Name:

Position:

Date commenced:

ii) If you are not currently working in Australia, do you have an offer of employment in Australia?

Yes No

If YES, please provide details of your offer:

Employer Name:

Position:

Start date:

iii) Please list relevant pedorthic employment or work experience in the table below. You can refer to Section 3.1.3 of the [PAA Certification Pathway for Internationally Qualified Pedorthists](#) for more information.

 Please upload a certified copy of your Curriculum Vitae (CV) when you submit this form.

Organisation	Position	Start date	End date	Responsibilities

5. English Language Proficiency

All applicants must demonstrate English language competency. Please refer to Section 3.1.2 of the [PAA Certification Pathway for Internationally Qualified Pedorthists](#) for more information.

i) Please tick which of the following applies:

I have successfully passed the International English Testing System (IELTS) examination (Academic Module) within the last two years and achieved an overall score of 7 with a minimum of 7 achieved in all four components (Listening, Reading, Writing, and Speaking).

 **Please upload your IELTS test results when you submit this form.**

I have been in continuous employment as a certified practitioner in one of the recognised countries where English is the primary language of practice (United States of America, United Kingdom, New Zealand, Ireland, Canada, South Africa).

I have completed a tertiary education program that has been taught in English of at least four years' duration (or equivalent) leading to a degree or post-graduate diploma in pedorthics in the United States of America, United Kingdom, New Zealand, Ireland, Canada or South Africa.

6. Character Requirements

i) Do you have any criminal history in Australia?

Yes No

If YES, please provide details:

ii) Do you have any criminal history in one or more countries other than Australia?

Yes No

If YES, please provide details:

 **Please upload your Australian National Police Check when you submit this form.**

7. Statement of Key Pedorthic Competencies

Please attach a summary detailing your current understanding and experience in each of the key areas of competence for a Certified Pedorthist Custom Maker (CPedCM Au).

Please refer to Section 3.1.5 of the [PAA Certification Pathway for Internationally Qualified Pedorthists](#) for more information.

Competency standards are listed in Section 3.5 of the [Criteria for Certification in Pedorthics](#) and described in detail in the [PAA Competency Standards for Australian Professional Pedorthists](#).

 Please upload your Statement of Key Pedorthic Competencies when you submit this form.

8. References

Please provide details of two professional referees who can verify the information contained within this application and validate your skills, knowledge, and experience.

You must have permission from your referee to include them in the application.

Referee 1:

Full Name:

Position:

Relationship to applicant:

Organisation Name:

Street:

Suburb:

Town / City:

State / Province:

Postcode / Zipcode:

Country:

Phone:

Email:

Referee 2:

Full Name:

Position:

Relationship to applicant:

Organisation Name:

Street:

Suburb:

Town / City:

State / Province:

Postcode / Zipcode:

Country:

Phone:

Email:

9. PAA Mandatory Declarations

Mandatory declarations must be made by all individuals who join the PAA and are legally binding statements where individuals self-assess their suitability for certified membership. Please refer to Section 3.1.7 of the [PAA Certification Pathway for Internationally Qualified Pedorthists](#) for more information.

Mandatory Declarations:

I hereby apply for registration as a PAA Certified Member and agree to the publication of my name, contact and registration details in the Register.

I declare that:

- I am the person named in this application and in any documents provided.
- The statements made, and any documents provided, in support of this application are true and correct.

I acknowledge that:

- Failure to complete all relevant sections of this application may result in this application not being accepted.
- The PAA may validate documents provided in support of this application.

I confirm that:

- a. I know of no information that could cause the Pedorthic Association of Australia not to be satisfied that I am a suitable person to be a member of the Association.
- b. I have read and understood the [PAA Privacy Policy](#).
- c. I declare that all information provided is true and accurate and agree to notify the Association of any changes in a reasonable period of time.
- d. I have read and agree to abide by and uphold the [PAA Code of Ethics and Standards](#).
- e. I have read and declare that I meet the [Recency of Practice](#) requirements.
- f. I have read and agree to abide by the PAA [Continuing Professional Development \(CPD\)](#) annual requirement.
- g. I am in professional good standing and have no existing restrictions to practice and/or no pending disciplinary actions domestically or internationally.
- h. I have not been convicted by any court in Australia, or elsewhere, of any offence punishable by imprisonment.
- i. I understand that at any time I may be subject to a random audit of the CPD and Recency of Practice program or any of these declarations.

Applicant Signature:

Date:

10. PAA Membership and Certification Fees Schedule

Fee Type	Amount	Due Date
Application fee	AUD\$1,380	Payable on submission. Non-refundable.
PAA membership fee	Refer to PAA website .	Payable after approval.
Certification panel fee	AUD\$330	Payable after eligibility confirmed.

Payment is made via the website, and applicants will receive a receipt for payment.